

INDUSTRIELL EKONOMI
KUNGLIGA TEKNISKA HÖGSKOLAN

STATUTES

AS TRANSLATED BY:

Amanda Foley, President 18/19

AMENDED 15/11 – 2018

MOST RECENTLY AMENDED BY:

Jacob Hansén, Vice President 18/19



Amendments made

Date	Chapter Meeting	Paragraph	Amended by	Position in the board
2018-11-15	CM Extra 16/17 CM#2 16/17	§2.7.4.	Jacob Hansén	Vice President

TRANSLATOR'S NOTE:

THIS IS A TRANSLATION OF THE CHAPTER FOR INDUSTRIAL ENGINEERING'S STATUTES. WHERE INTERPRETATIONS DIFFER THE ORIGINAL, UNTRANSLATED STATUTES SHALL BE FOLLOWED. AS A TRANSLATION OF THE ORIGINAL STATUTES THIS DOCUMENT SERVES TO AID THE UNDERSTANDING OF THE ORIGINAL DOCUMENTS AND AS SUCH HOLDS NO DECISIVE POWER AND CANNOT BE USED TO THAT END. WE, THE BOARD OF 18/19, HOPE THAT YOU MAY FIND THIS USEFUL.

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1 General

1.1 Name

The Chapter's name is Kongliga Sektionen för Industriell Ekonomi (Chapter for Industrial Engineering and Management), which abbreviates to I-sektionen (I-Chapter). Students belonging to the Chapter are referred to as Iare (I-students).

1.2 Unionship

The Chapter belongs to Tekniska Högskolans Studentkår, THS (the Student Union at KTH).

1.3 Purpose

The Chapter's purpose is to further the members' interests and surroundings.

1.4 Founding Principles

The I-Chapter has a democratic basic view and is religiously and politically impartial.

1.5 Seat

The Chapter has its seat in Stockholm.

1.6 Year of Operation

The Chapter's year of operation spans the period May 1st to April 30th.

1.7 Amendments to the Statutes

Amendments to the Chapter's Statutes is valid if it is decided upon by at least a qualified majority at two consecutive CM of which at least one is ordinary.

1.8 Statute Interpretation

The Chapter's Statutes are interpreted by CM. In exceptional cases the board may interpret the Statutes in CM's place.

1.9 Regulations

The Chapter's operations are regulated by the following documents in the listed order of priority

- Statutes
- By-laws
- Other Regulating Documents

the other regulating documents are addressed in greater detail in §5.

1.10 Members

1.10.1 Studying Member

Studying member is every member of THS who according to THS belongs to the I-Chapter.

1.10.2 Honorary Member

An honorary member is a person who significantly furthered the Chapter's interests and ambitions. In order for a decision regarding honorary members to be considered valid it must hold a 5/6 majority.

1.10.3 Other Forms of Membership

The Chapter may have other forms of membership. These forms are determined by CM.

1.11 Membership Rights

All members of the chapter have the right to:

- At chapter meetings, attend, express views and make proposals.
- To have a simple question, question, motion of censure and/or motion treated by CM, given that it was submitted on time.
- At board meetings own the right of presence so long as the board has not chosen to revoke that right.
- Within the established framework of that particular operation, participate in all Chapter operations.

1.12 Studying Members' further Rights

Apart from the Membership Rights listed in §1.11 the studying member also has the right to:

- Have the right of decision during CM.
- Have the right to run for the position of an Elected Official in and for the Chapter if it is not reserved for a particular group.

1.13 Signatory rights

Decisions regarding the Chapter's authorized signatory are taken by the Chapter Board. The Board also has the right to assign signatory rights pertaining to a certain area of the Chapter operations.

1.14 Secession and Dissolution

When dissolving the I-Chapter all property and capital goes to a trust with the purpose of aiding students at the program of Industrial Engineering and Management at KTH; in the event that such a program does not exist similar programs will be supported. In the event of secession from the Chapter the minority group cannot claim the Chapter's capital or property. Decisions regarding the dissolution of the Chapter must be taken at two, consecutive, original CM unanimously.

1.15 Responsibility

All participants with voting rights are collectively responsible for the decision unless they reserve themselves from the decision. A member is, however, not financially liable unless the member is found guilty of crime, severe carelessness or intentional disregard.

1.16 Levels of Decision-Making

The I-Chapter applies the following decision-making levels

- relative majority



- qualified majority (2/3 of the present eligible voters vote in affirmation of the proposal)
- 5/6 - majority (5/6 of the present eligible voters vote in affirmation of the proposal)
- unanimity

1.17 Relation to THS regulatory documents

The Chapter's operations and statutes are subordinated THS's statutes, by-laws and other regulatory documents. If conflicting, the subject must be treated by CM.

1.18 Motion of Censure

A motion of censure can be invoked by a single member or a group of members toward an Elected Official or a group of Elected Officials within the Chapter.

A motion of censure must be submitted as a motion to the Board in accordance with current procedure.

In the event of a motion of censure the Elected Official must be given a right of reply before a decision is made.

A vote must take place at the next Chapter Meeting after the motion of censure has been submitted to the Board. Decisions regarding motions of censure must be taken as a closed vote with a 5/6 majority.

In the event of a decision of motion of censure the Elected Official(s) subject to the decision must be dismissed immediately and the decision be immediately adjusted for.

2 Chapter Meeting (CM)

2.1 Purpose

CM is the Chapter's highest decision-making authority. The purpose of CM is to give members the opportunity to influence the Chapter as well as act an important link to communicate within the Chapter. CM also serves to audit the Board's operation and try the discharge for Elected Officials within the Chapter.

2.2 Chapter Meetings

Four ordinary CM are to be held per year, one CM per period. CM is not allowed to be held during exam-periods or holiday. Extraordinary CM, apart from the four ordinary meetings may also be held.

2.3 Summons

Summons must be accessible to all chapter members and auditors at the latest 3 weeks, or 15 work days, prior to CM. In the summons, date, place and time for the meeting must be stated.

2.4 Submitted Documents

Simple questions, inquiries, motions or other documents must be submitted to the board at the latest two weeks, or 10 work days, prior to CM for processing.

2.5 Documents

Supplementary documents must be accessible to chapter members and auditors at least a week, or 5 work days, prior to CM. The documents must include the agenda complete with decision matters, proposal of procedure, submitted documents and propositions.

2.6 Decisions

2.6.1 Quorum

CM has quorum if at least 10 members present are eligible to vote. CM can only reach decisions in matters treated in the meeting documents. Members of the Chapter do not have the right to vote in elections where the member themselves is running. Members are not permitted to vote on matters regarding their own discharge.

2.6.2 Reservation

Members present and eligible to vote have the option of reserving themselves from the decision. The reservation must be reported during the meeting and submitted into the minutes.

2.6.3 Tied vote

In the event of a tied vote the luck of the draw decides.

2.7 Elections

Elections during CM are executed by gradually eliminating the candidate with the least number of votes, until one candidate is left. During a new turn, eligible and present voters whose preferred candidate was eliminated may change their vote. The last candidate is posed against rejection where a relative majority is required to nullify a previous vote. In the event of rejection CM will decide if and when a new election is to be held.

1.1.1 Acclamation

Those voting for a candidate say "Yae" at the Chair's invitation, the process is repeated for all candidates and the largest support is determined by the chair and adjutor in accordance with relative majority.

1.1.2 Vote

During all votes, all eligible voters may request a vote whenever they deem necessary.

1.1.3 Closed vote

During all votes, all eligible voters may request a closed vote. The vote is anonymous and on a medium approved by the CM.

1.1.4 Tellers

- The, by the meeting chosen, tellers have the task of relaying the result of the vote to the chair of the meeting.
- The tellers may not be an author or co-author of any of the submitted motions that meeting. The tellers may not be officially elected to a position belonging to a committee which the vote will affect.

1.2 Minutes

Minutes must be taken at CM and be adjusted by the chair of the meeting and two, by the meeting chosen, adjusters. In the minutes the time and number of members present be noted at the start and end of the meeting.

1.3 Dismissal

An elected official can be dismissed by the Chapter Meeting. Dismissal can occur either by the request from the elected official them self or through the decision of a motion of censure by the CM.

The decision to dismiss must be immediately adjusted for.

In the event of a dismissal of a Board Member, the Board, in cooperation with the Election Committee, must appoint another person to act in their place until a supplementary election can be held. In the event of the dismissal of other elected officials the committee along with the Election Committee and the Chapter Board must appoint another person to act in their place until a supplementary election can be held.

2 Audit

2.1 Purpose

The purpose of auditing is to give an objective picture of the chapter's year of operation to the chapter members. The audit report is written by two, by the CM chosen, auditors.

2.2 Rights

The auditors have the right to

- Whenever they please, take part in all of the chapter's books, minutes and other documents.
- Directly request and obtain information regarding the Chapter's operations and administration.
- Attend, voice and suggest in all meetings within the Chapter.
- Attend all events within the chapter.

2.3 Discharge

The audit report must include a statement regarding the discharge of the previous board. Decisions regarding discharge is to be made as soon as possible during the following year of operations.

3 Board

3.1 Purpose

The board is the chapters highest executive body and is responsible to CM for its operations.

3.2 Chapter Presidium

3.2.1 Purpose

The Chapter Presidium's purpose is to prepare questions for the board meetings.

3.2.2 Composition

The Chapter Presidium consists of the Chapter President, Vice President and Head of Economy.

3.3 Election

The number of board members as well as the board itself is elected during CM. The following positions must be elected:

- President
- Vice President
- Head of Economy

3.4 Board meeting

3.4.1 Constitution

The board should convene at least 5 minuted meetings annually, where of the first is constitutive and must include decisions regarding signatory rights.

3.4.2 Tied vote

In the event of a tied vote the Chapter President has the casting vote, if the President is not present the casting vote goes to the Chair of the meeting.

3.4.3 Right of attendance

All chapter members have the right to attend Board meetings unless the decision is made to have the meeting held in camera.

4 Other Regulatory Documents

4.1 By-laws

4.1.1 Purpose

The By-laws are a supplementary regulating document for the Chapter with the purpose of describing the operations and composition. The By-laws describe the Chapters committees, their purposes and composition.

4.1.2 Amendments

The By-laws can be changed by CM by a relative majority.

4.2 Other regulating documents

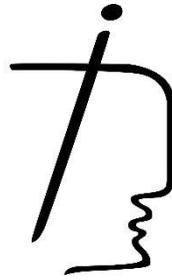
The Chapter has other regulating documents to rule individual operations. These are issued by the Board and must be announced at the following CM.

5 Miscellaneous



5.1 Chapter Regalia

- The Chapter's official drink is Carnegie Porter
- The Chapter's color is Porterbrun, color code #7c5a3e
- The Chapter's membership symbol is I-balken
- The Chapter's President wears ordförandehalsbandet (The President Necklace)
- The Chapter's Symbol of Merit is sektionsslipsen (Chapter Tie)
- The Chapter's symbol, *Huvudet på spiken*, is depicted below



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